

REF:-

PERMIT TO WORK FORM WORKING AT HEIGHTS

This form must be filled in by a competent Health & Safety representative and signed by a competent person from the persons who are Working at a Height of over 2 metres.

Brief description of the work being carried out

--

DATE OF PERMIT START	START TIME	DATE OF PERMIT END	END TIME

Select the following that apply

WORKERS

Experienced at working at Height

WORK AREA

Surface is stable

Clear of trip hazards

Clear of employees / visitors

Work area is isolated

Access to work area is free

Access to work area is controlled

Measures taken to prevent tools being dropped

FALL ARREST

Safety Lines certified and checked

Workers have appropriate Harness

Workers trained in the use of the Harness

Harness is in good working order

Harness is certified for use

WEATHER

Weather conditions are clear

Weather conditions are monitored

EQUIPMENT

Scaffold is erected correctly

Scaffold has controlled access

Tower scaffold is erected correctly

Tower scaffold is owned by contractors

Tower scaffold is owned by client

Tower scaffold is hired

Kickboards are intact

Ladder is appropriate for the job

Workers are trained in use of Ladder

Ladder is certified for use

Mechanical / powered system hired

Mechanical / powered system owned by client

Workers certified in the correct use of mechanical equipment

Any Equipment has been checked in the last 6 months

REMINDERS TO WORKERS

Not to over reach

Keep work area clear to prevent tools being dropped

SIGNATURES

START OF PERMIT

END OF PERMIT

COMPETENT HEALTH & SAFETY	COMPETENT PERMIT TEAM LEADER	COMPETENT HEALTH & SAFETY	COMPETENT PERMIT TEAM LEADER